Disclosure Worksheet #2

Can we work with you?

**To assist to understand what you have to offer an employer, write responses to the following:**

**Can we work with this person?**

Write key points to highlight your attributes and qualities that an employer might value.

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**Can you do the job?**

Write key points to highlight your key skills and achievements that an employer might value.

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**Will you do the job?**

Write key points to highlight your key qualities, achievements and examples that demonstrate that you will do the job and that an employer might value.

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**Why did you leave your last job?**

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**Is there anything that we should know about that might impact on your ability to perform this position?**

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**What have you been doing or why have you not worked in recent months/years?**

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**You might like to use the space below to write down any key words, key achievements, attributes or concerns that you have not already mentioned.**

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**Rehearse it!**

**Once you are confident with your spiel, practice it to ensure that your delivery is natural and true to you.**